

**COVER LETTER FOR FACILITATED MILITARY APPLICATION FOR
NATURALIZATION
(PLACE ON COMMAND LETTERHEAD)**

TO: USINS NEBRASKA SERVICE CENTER
PO BOX 87426
LINCOLN NE 68501-7426

DATE

FROM: Name of Military Point of Contact
Address

phone number
e-mail

RE: APPLICATION FOR NATURALIZATION
A#

Applicant's name; Applicant's INS

1. This facilitated military application contains the following documentation and/or information:

___ Form N400, completed and signed

___ Pictures

___ Check(s) or money order(s) in the amount of: \$_____

___ N426 which has been certified by the appropriate military personnel office as required by INS policy.

___ Copy of the G325B. Only the original was forwarded to OJAG (Code 16)

___ Other required documentation

2. Fingerprints:

___ included with this package (if taken overseas).

___ the applicant has been scheduled for a fingerprint appointment at the _____ Application Support Center for (date of appointment). For those individuals who are provided a fingerprint Notification form, a copy of the completed form **must** accompany each N-400 application packet

3. Cover Letter:

- a. INS requests that the cover letter accompanying the naturalization package include any

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anticipated moves during the next six months.

- b. Indicate at what INS office in the United States the applicant wishes to be interviewed:

(To find the INS office that services the area where you desire to be interviewed go to www.ins.usdoj.gov/graphics/fieldoffices/statemap, and click on the state that you desire to have your interview in. Once there go to the INS office that you desire to take your interview in and click on that. Then click on "About Us", and then click on "Where Are We". This will give you a mailing address and directions)

- c. If your mailing address is either FPO or APO, INS also needs a stateside address. This address should be that of an individual who will be able to get in touch with you if necessary. The address is needed so that INS will know where to send your file when it is time to schedule you for your interview. Please indicate a US address below (the address should correlate to the place where you wish to be interviewed; for example, if you wish to be interviewed in Chicago, then you will need to provide an Illinois state address):

- d. Please indicate below where the applicant is, physically, at the time of mailing the application:

4. **For Overseas or Shipboard Applicants**

- a. indicate periods of time during which the applicant will be back inside the United States. This will help INS coordinate interview and oath scheduling. The dates listed here must be at least three months after the date the application is filed.

- b. Please indicate a US and an overseas telephone and/or e-mail address in case the applicant needs to be contacted for additional information;

(1) US phone/e-mail address: _____

(2) Overseas phone/e-mail address: _____

Signature Block

Enclosure (4)